



Committee and Date

Health and Wellbeing Board

10 October 2014

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING
HELD ON 11 SEPTEMBER 2014
9.30 - 11.30 AM**

Responsible Officer: Karen Nixon
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Present

Councillor Karen Calder (Chairman)
Councillors Ann Hartley, Lee Chapman, Professor Rod Thomson, Stephen Chandler,
Dr Helen Herritty, Jane Randall-Smith, Jackie Jeffrey and Dr Julie Davies (substitute for Dr
Caron Morton)

Others present:

Kerrie Allward, Penny Bason, Gerald Dakin, Ruth Houghton, David Sandbach, Madge
Shinerton and Sam Tilley.

49 Apologies for Absence and Substitutes

49.1 Apologies for absence were received from Karen Bradshaw, Dr Caron Morton, Dr
Bill Gowans, Paul Tulley and Graham Urwin.

49.2 Dr Julie Davies substituted for Dr Caron Morton.

50 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting
on any matter in which they had a Disclosable Pecuniary Interest and should leave
the room prior to the commencement of the debate.

51 Public Questions

51.1 A public question was received from David Sandbach as follows;

“Will the opening of an Urgent Care Centre at RSH help in achieving targets set out
by the Government under the Better Care Fund and is the investment in this
initiative part of the Better Care Fund plan?” Dr Julie Davies answered that
decisions made for the BCF would work to reduce emergency admissions and
decisions were yet to be taken about the Urgent Care Centre.

51.2 Mr Sandbach then asked a supplementary question seeking clarification about whether the Urgent Care Centre would be the same as the Walk-in Centre, Monkmoor, which was being re-located to the RSH. Dr Davies confirmed that this would be clarified in papers soon to be released and discussed at an Extraordinary meeting of the Shropshire CCG on 24 September 2014.

52 **Better Care Fund: Shropshire Submission (to include the Section 256 Agreement)**

52.1 The Board considered a report entitled Final Draft Better Care Fund Shropshire (copy attached to the signed minutes) and Kerrie Allward, Better Care Fund Manager also gave a PowerPoint presentation on the Better Care Fund, covering the following main headings and answering member's questions as she went along;

- Vision for Health and Social Care Services.
- Case for Change: Driver/Our Local Drivers.
- Plan of Action: Four Strategic Themes/Eleven Transformation Schemes.
- The Better Care Fund Plan on a Page.
- Plan of Action.
- Better Care Fund Governance Structure: Service Transformation Group/Finance Contracts and Performance Group.
- BCF Scheme Overview (to be re-produced as a dashboard).
- Risk and Contingency.
- Alignment.
- Local Health & Social care Economy Alignment.
- National Conditions: Protecting Social Care Services/7 day Services to Support Discharge/Data Sharing/Joint Assessment and Accountable Lead.
- Engagement.
- Finance and Performance Template
- Residential Admissions Target.
- Reablement Target.
- Delayed Transfers of Care Target.
- Finance and Performance Template – two local measures to be agreed.

52.2 A hand-out entitled 'Better Care Fund Descriptions' was also circulated at the meeting, giving full descriptions of the schemes that could be found in Annex 1 of the Better Care Fund planning template.

52.3 The following points were raised: It was highlighted that on the Better Care Fund - Plan on a Page v11, the End of Life Support needed to be formatted again so that it was clear which column it was in.

52.4 In response to a question about how often the Better Care Fund Finance, Contracts & Performance Group would report to the Health and Wellbeing Board, it was confirmed that it was anticipated this would be on a quarterly basis.

- 52.5 It was noted that the referencing of each scheme needed to be consistent throughout the document. (Terms of Reference for each sub-group are attached to the Plan).
- 52.6 Members welcomed the production of the BCF Scheme Overview in future as a dashboard, which they felt would be easier to read and understand.
- 52.7 It was agreed in principle that stronger wording was required regarding Risk Sharing and Contingencies; the bullet point stating; 'Financial risks shared on basis of relative contributions' particularly needed strengthening and to be made more explicit.
- 52.8 With regard to implications for the Care Act, feedback from a regional meeting in Birmingham the previous day was to 'not overcomplicate things'. Therefore the Board were happy to keep the £758,000 figure as Care Act implementation costs supported through the BCF and not put any more detail in at this stage.
- 52.9 With regard to 7 Day Services to Support Discharge, members welcomed that this would include output from the cross-economy workshop, showing what was available across the county. It was also agreed that more information was required from SaTH.
- 52.10 In response to a question about the public accessing their patient records at home, it was noted that Dr Steve James was leading on this if a detailed response was required.
- 52.11 Regarding National Conditions Joint Assessment & Accountable Lead, it was agreed to establish the principle of this and not get too detailed. At page 72 d) i) and iii) it was agreed that a better response was required in here.
- 52.12 With regard to Engagement, the VCSA requested more detail be provided and examples given of joint working and engagement with the VCSA. This was agreed.
- 52.13 The Residential Admissions targets were approved. The Reablement target, which brought us in line with others was also agreed. It was noted there were plans to capture this target more robustly in future and Kerrie Allward agreed to look at possibly including this in the Risk Section too. The Delayed Transfers of Care Target was also agreed.
- 52.14 Two local measures were agreed in respect of the Finance and Performance Template. These were as follows;
- Patient/Service User Experience metric
Mental Health Crisis Care Out of Hours Contact – Baseline 5/10 (CQC Mental Health Survey). It was also agreed that the Finance and Performance Group would set the target.
- Dementia Measure
Number of people admitted to Redwoods with a diagnosis of Dementia – Baseline percentage already set.

52.15 The Chair summarised the following main points that had arisen during the discussion;

- More information was required from SaTH regarding 7 Day Services to Support Discharge.
- High Risk Populations required more detail.
- The format of the plan was to be simplified.
- The front page of the Plan to detail areas that had been updated between this draft version and the final version.

RESOLVED: That subject to the foregoing

- 1) The input from all of our partner organisations including statutory and non-statutory provider organisations, the Voluntary and Community Sector, and the independent sector in the development of this plan be noted and acknowledged. It was also noted that our partners had demonstrated an on-going commitment to work together to deliver better outcomes for the people of Shropshire. Furthermore the Board endorsed the appointment of Kerrie Allward as Better Care Fund Manager to drive this forward and Kerrie's and her teams excellent work:
- 2) That further to some stronger re-wording in some areas the Draft Risk Sharing Agreement be approved as the platform for the swift development of the Final Risk Sharing Agreement:
- 3) That the two outstanding metrics for the BCF a) locally developed measure and b) the patient/ service user experience metric be approved as a) Mental Health Crisis Care Out of Hours Contact – Baseline 5/10 (CQC Mental Health Survey), with the Finance and Performance Group setting the target and b) Number of people admitted to Redwoods with a diagnosis of Dementia – Baseline percentage already set:
- 4) That following discussions, the Draft Better Care Fund Plan (attached) be approved with the aforementioned amendments:
- 5) That delegated authority be given to the Health and Wellbeing Board Chair to approve the Final Better Care Fund Plan during the week of Monday 15th September 2014 to comply with the national deadline (19th September 2014):
- 6) That the Health and Wellbeing Board agree that the Section 256 Agreement between Shropshire Council and NHS England be ratified and signed.

Signed (Chairman)

Date: